

**INVITATION TO SELF-IDENTIFY
(OPTIONAL)**

The Museum of Northern Arizona invites all applicants and employees to complete the following information. The completion of this form, in accordance with Title 41 Code of Federal Regulations Chapter 60-1,40; 60-2.21 (b)(4); and Arizona Revised Statutes 41-1463, is voluntary. Refusal to complete this form in its entirety, or any portion of this form, will not subject you to any adverse treatment. The information will be treated confidentially. It will be used to assist us in fulfilling Equal Opportunity requirements to determine the gender and race of applicants as a group for each job opening. This information will not be kept in any individual's personnel file. Thank you for your assistance.

The Museum of Northern Arizona bases decisions on employment solely upon the individual's qualifications for the open position, such as education and past experience. MNA recruits, hires, and promotes for all job positions without regard to race, gender, religion, age, national origin, disability, sexual orientation, Vietnam Era or special disabled veteran status.

NAME _____ ? **Current Employee** ? **Applicant**

JOB POSITION For which I am applying _____

DISABILITY: If you need reasonable accommodation to participate in the hiring process, please contact the Human Resources Manager at (928) 774-5211, extension 203.

AGE: ? Under 18 ? 18-40 ? 41+

GENDER: ? Female ? Male

ETHNICITY: Please note that for tracking purposes only one ethnic group can be listed. If you are of more than one ethnic group, please check the box for the group with which you most closely identify.

- ? **White** (not of Hispanic origin) - All peoples having origins in any of the original people of Europe, North Africa, or the Middle East.
- ? **Black** – All persons having origins in any of the Black racial groups of Africa
- ? **Hispanic** – All persons of Mexican, Puerto Rican, Cuban, Central or South American, or other Spanish culture or origin, regardless of race
- ? **Asian/Pacific Islander** – All persons having origins in any of the peoples of the Far East, Southeast Asia, the Indian subcontinent, or the Pacific Islands
- ? **American Indian/Alaskan Native (Tribal Affiliation)** – All persons having origins in any of the original peoples of North America, and who maintain cultural identification through tribal affiliation or community identification.

- VETERANS STATUS:** please complete if you served in any branch of the U.S. military
- ? **Veteran** Please include your dates of service: _____ to _____
 - ? **Special Disabled Vet** (10% or higher disability rating)
 - ? **Vietnam Era Veteran** (served in Vietnam between 2/28/61 and 5/7/75 or elsewhere between 8/5/64 and 5/7/75. Must have served for at least 18 days during the Vietnam conflict)
 - ? **Newly Separated Veteran** (left the service within the last 12 months)
 - ? **Other Protected Veteran**

Signature: _____